

Contract/agreement to be executed between _____ (Name of the person) and the Haryana School Shiksha Pariyojna Parishad.

This agreement is made on this _____ day of _____ in the year _____ between Sh./Smt. _____ S/D/o Shri _____ R/o _____ Contract appointee (hereinafter called the FIRST PARTY), And Haryana School Shiksha Pariyojna Parishad, Shiksha Sadan, Sector-5, Panchkula through its Block Resource Coordinator or ----- (duly authorized) (hereinafter called the SECOND PARTY) which expression shall unless excluded by or repugnant to the context include its successors and or assigns of the second part.

And the FIRST PARTY has agreed to serve as a _____ (Name of the post) on contract basis on the following terms and conditions:-

1. That the FIRST PARTY shall remain in the service of the SECOND PARTY as _____ (Name of the post) for a period of one year commencing on day of _____ and ending on the day of _____. It is specifically mentioned and agreed upon by both the parties that the contract of the FIRST PARTY with SECOND PARTY shall ipso-facto stand terminated on the last working day i.e. on _____ and information notice in this regard shall not be necessary.
2. The service of FIRST PARTY will be purely on temporary basis and contractual in nature. The appointment is liable to be terminated, in case the performance/conduct of the contract appointee is not found satisfactory.
3. The Contractual appointee shall be governed by the service byelaws as approved by the Executive Council from time to time. Maternity leave shall be admissible to women employees as decided by the Executive Committee from time to time.
4. Unauthorized absence from the duty for more than fifteen days without the approval of the controlling officer shall be liable for the termination of the contract. Contractual appointee will not be entitled for contractual amount for the period of absence from duty.
5. Transfer of a contract appointee shall not be permitted for one place to another in any case, being institutional cadre, both at the Headquarter as well as in the respective office of District Project Coordinator concerned. Your services are non-transferable.
6. Selected candidate shall submit a certificate of his/her fitness from civil surgeon of the district concerned.

7. The contract appointee will be entitled to TA/DA if required to go on tour in connection with his/her official duties at the same rate as decided by Executive Council from time to time.
8. Employees Provident Fund and medical allowance will be applicable to contractual appointee(s) in accordance with the decision taken by the Executive Council from time to time.

IN WITNESS the FIRST PARTY AND SECOND PARTY have herein to set their hands the day, month and year first, above written.

IN THE PRESENCE OF WITNESS:

1. _____

(Name and full address)

(Signature of the FIRST PARTY)

2. _____

(Name and full address)

IN THE PRESENCE OF WITNESS:

1. _____

(Name and full address)

(Signature of the SECOND PARTY)

2. _____

(Name and full address)