



HARYANA SCHOOL SHIKSHA PARIYOJNA PARISHAD

(Regd. Under Societies Registration Act, 1860)

Shiksha Sadan, 3rd & 4th Floor, Sector-5, Panchkula-134109

Tel: 0172-2590505, 2586026(F) | E-mail: itcellhsspp2025@gmail.com | Website: www.hsspp.in



NOTICE INVITING QUOTATIONS (NIQ)

For Appointment of a Consolidated Chartered Accountant Firm for HSSPP (FY 2026–27)

1. Invitation to Bid

Sealed quotations are hereby invited on behalf of the State Project Director, Haryana School Shiksha Pariyojna Parishad (HSSPP), from reputed and experienced Chartered Accountant Firms / Limited Liability Partnerships (LLPs) registered with the Institute of Chartered Accountants of India (ICAI) and empanelled with the Comptroller and Auditor General (CAG) of India.

The appointment will be made for a consolidated engagement covering all schemes and branches under HSSPP (including Samagra Shiksha, PM SHRI, Civil Branch, and associated state-level initiatives) for the Financial Year 2026–27 (Assessment Year 2027–28), in accordance with Paragraph 7.1.9 of the Manual on Financial Management and Procurement (FMPM) and the Haryana Transparency in Public Procurement Act, 2012.

2. Scope of Work

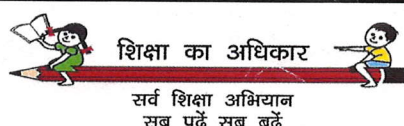
The selected CA firm will be required to execute a consolidated scope of work covering all accounts, tax compliance, statutory audits, and historical reconciliations across the Parishad under a single unified TAN (RTKH01748F), as compiled from inter-branch office records:

Sr. No.	Activity Category	Detailed Scope & Deliverables
1.	Scheme-Wise TDS / GST Compliance	Preparation, verification, and timely filing of quarterly e-TDS returns (Form 24Q for Salary and Form 26Q for non-Salary) across all integrated schemes. Preparation of GST records and coordination for timely filing of GST returns and payment of GST liabilities.
2.	Third-Party & Vendor Tax Management	Verification and management of TDS/TCS deductions on third-party contractor bills, vendor payments, and GST-TDS obligations. Section-specific validations, PAN verifications, and lower deduction certificate mappings.
3.	Statutory Certificates & Forms	Online generation, verification, and timely download/issuance of Form 16 and Form 16A from the TRACES portal for employees, consultants, and vendors. Finalization and preparation of Annual Returns and Balance Sheets for Samagra Shiksha and PM SHRI.
4.	Resolution of Pending Historic Liabilities	Handling and clearing historical tax demands, including the CIT(A) Karnal appeal for FY 2007–08 (Rs. 11.50 Lakhs), demand notices u/s 156, and TRACES default intimations. Monthly processing and filing of Form 24G book-entry tax deductions to ensure generation of valid Book Identification Numbers (BIN).
5.	Tax Advisory & Representation	Drafting formal replies to Income Tax Officer (ITO) notices and representing HSSPP before Income Tax Authorities / CIT(A). Providing continuous professional advice and guidance on GST, TDS, and Income Tax matters, along with required statutory certifications (e.g., Utilization Certificates).

3. Eligibility Criteria

Bidding firms must satisfy the following mandatory pre-qualification criteria:

3.1 Registration: The firm must be registered with the Institute of Chartered Accountants of India (ICAI) with a valid registration number.





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- 3.2 CAG Empanelment:** The firm must hold an active empanelment with the Comptroller and Auditor General (CAG) of India for the current financial year.
- 3.3 Experience:** Proven experience of conducting statutory audits and managing tax compliance for government departments, autonomous bodies, or educational societies/state implementing agencies.
- 3.4 Tenure Compliance:** In strict adherence to Paragraph 7.1.9 of the FMPM and CAG guidelines, firms that have completed three consecutive years of continuous engagement with HSSPP are subject to mandatory rotation/cooling-off and are ineligible to apply.
- 4. Submission Guidelines & Terms**
- 4.1 Two-Bid System:** Interested firms must submit their offers in two separate sealed envelopes—Envelope A (Technical Bid) containing credentials, ICAI certificate, CAG empanelment proof, and experience details; and Envelope B (Financial Bid) containing the consolidated quotation for the entire scope of work. Both envelopes must be enclosed in a single master sealed envelope superscribed "*Quotation for Appointment of Consolidated Chartered Accountant Firm - HSSPP*".
- 4.2 Submission Deadline:** Sealed quotations must reach the office of the Accounts Officer / Member Secretary (CA Committee), Haryana School Shiksha Pariyojna Parishad, Shiksha Sadan, Sector-5, Panchkula on or before **30/10/2026** by **02.00 pm**.
- 4.3 Transparency:** This NIQ along with detailed terms shall be published on the official HSSPP portal (www.hsspp.in) in accordance with state transparency norms.

Sd/-

State Project Director

Haryana School Shiksha Pariyojna Parishad
Siksha Sadan, Sector-05, Panchkula.

Endst. No. CFA/Audit/2026/ 14546

Dated: 14-10-2026

A copy of above is to be sent to Sh. Rakesh, System Analyst-cum-Member of the Committee, with a request to ensure that the aforementioned NIQ is uploaded to the official website.


14/10/26
Controller (Finance & Accounts)
For State Project Director
HSSPP, Panchkula.

