

Data Capture Format

for

Unified District Information System for Education Plus (UDISE+)

(For Higher Secondary Schools having Grades I-XII)

Department of School Education & Literacy
Ministry of Human Resource Development
Government of India

Sections	Information
Section 1	School Profile (Location, Structure, Management and Medium of Instruction)
Section 2	Physical Facilities and Equipments
Section 3	Teaching and Non- Teaching Staff
Section 4	New Admissions, Enrolment and Repeaters
Section 5	Incentives and facilities provided to children
Section 6	Annual Examination Result
Section 7	Board Examination Result
Section 8	Receipts and Expenditure
Section 10	PGI and Other Indicators
Section 11	School Safety

Note :-There is 1 Master DCF (for Schools having Grades I – XII). 18 versions for each category of school has been designed. Questions pertaining to your category of school only will be visible to you. Questions not pertaining to your school category have been deleted. Hence, question numbers will not be in serial order.

All fields are mandatory for your category of DCF and should not be left blank.

Method of Age Calculation for table 4.3

(Age will be calculated as on 1st April, 2019)

- i. The total children of classes 1 to 12 (excluding pre-primary) shown in table 4.2(a) are to be shown according to the age group in table 4.3. The sum of classes 1 to 12 (excluding pre-primary) in table 4.2(a) must be equal to the sum of classes in array 4.3.
- ii. The age must be calculated as on 01.04.2019 with the help of following table after writing the date of birth in Class Attendance register as per Admission withdrawal :

1st Jan to 1st April	2 nd April to 31 Dec.	Age	I		II		III		IV		V		VI		VII		VIII	
			B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G
2015	2014	<5																
2014	2013	5																
2013	2012	6																
2012	2011	7																
2011	2010	8																
2010	2009	9																
2009	2008	10																
2008	2007	11																
2007	2006	12																
2006	2005	13																
2005	2004	14																
2004	2003	15																
2003	2002	16																
2002	2001	17																
2001	2000	18																
2000	1999	19																
1999	1998	20																
1998	1997	21																
1997	1996	22																
1996	1995	>22																
Total																		

Calculate the age of each child based on the years completed by the child on 1st april, 2019. The birth of child will fall in either of two timelines i.e. **1st Jan to 1st April or 2nd April to 31 December**. For example if the Date of birth of child is 12.03.2003 i.e the child is born between 1st Jan to 1st april. So for calculating the complete age of child as on 01.04.2019 , the row having year 2003 will refer in Column A of the table. The age mentioned in column C is 16 as per above example, So the age of child as on 01.04.2019 is 16. Similarly if the Date of birth of child is 12.09.2003 i.e the child is born between 2nd April to 31st December. For calculating the complete age of child as on 01.04.2019 , the row having year 2003 will refer in Column B of the table. The age mentioned in column C is 15 as per above example, So the age of child as on 01.04.2019 is 15. The age of child must be filled in the table after accurate calculation. The class wise number of students must be filled in table after writing the complete age year in Class Attendance Register as per calculation.

Data Capture Format

The Unified District Information System for Education (UDISE+)

Reference Date : 30th September 2019

UDISE Code:

State Code	District Code	Block Code	Village /Ward Code	School Code
Latitude			Longitude	
Degree			Degree	
Decimal			Decimal	

Geographical Location :

Section 1: School Profile (Location, Structure, Management and Medium of Instruction)

1.1 School Name (In Capital Letters) :

1.2 School Location (Rural/Urban) *(Rural = 1, Urban = 2)*

1.3 Village Name (for rural area)/Ward Number (for urban area):

1.4 Name of Cluster Resource Centre (CRC) :

1.5 Pin Code:

1.6 Name of Gram Panchayat (for rural areas only):

1.7 Name of Education Block/Mandal/Taluka :

1.8 Habitation Name (for rural area)/*Mohalla* or equivalent urban unit for planning (for urban area):

1.9 Name of Community Development (CD) Block/Mandal/Taluka:

1.10 (a) Name of Assembly Constituency :

(b) Name of Parliamentary Constituency :

1.11 Name of Municipality (where applicable) :

1.12 Name of City (where applicable) :

1.13 Address :

1.14 Contact Details :

STD Code	Landline Number	Mobile Number
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(a) Head of School :

(b) Respondent* Name (In Capital Letters) :

(c) Respondent Contact No. :

(d) Email of School :

(e) Website of School :

* Respondent =person actually responsible for filling this form

1.15 School Category (Code) :

Details of Category	Code	Details of Category	Code
Primary only with grades 1 to 5	1	Secondary/Sr. Sec. with grades 1 to 10	6
Upper Primary with grades 1 to 8	2	Secondary/Sr. Sec. with grades 6 to 10	7
Higher Secondary with grades 1 to 12	3	Secondary/Sr. Sec. only with grades 9 & 10	8
Upper Primary only with grades 6 to 8	4	Higher Secondary with grades 9 to 12	10
Higher Secondary with grades 6 to 12	5	Hr. Sec. /Jr. College only with grades 11 & 12	11

1.16 Lowest and highest classes in the school :

(a) Lowest Class in School : (b) Highest Class in School :

(c) Whether pre-primary section (other than Anganwadi) attached to school? (Yes=1, No=2)

1.17 Type of School : (Boys = 1; Girls = 2; Co-educational = 3)

1.18 Management of the school (Code) :

Details of Management	Code	Details of Management	Code
Department of Education	1	Ministry of Labour	91
Tribal Welfare Department	2	Kendriya Vidyalaya / Central School	92
Local Body	3	Jawahar Navodaya Vidyalaya	93
Government Aided	4	Sainik School	94
Private Unaided (Recognized)	5	Railway School	95
Other Govt. managed schools	6	Central Tibetan School	96
Unrecognized	8	Madarsa Recognized (by Wakf board /Madarsa Board)	97
Social Welfare Department	90	Madarsa Unrecognized	98

1.19 Number of sections by class (if the class is stand alone, has no section then enter 1)

Classes	Number of Sections	Classes	Number of Sections
Pre-Primary		VII	
I		VIII	
II		IX	
III		X	
IV		XI	
V		XII	
VI			

1.20 Year of Establishment of School :

1.21 Year of Recognition of School (Only for Govt. Aided and Private Unaided School) :

(a) Primary : (b) Upper Primary :
(c) Secondary : (d) Higher Secondary :

1.22 Year of upgradation of the School (if applicable) :

(a) Primary to Upper Primary :

(b) Upper Primary to Secondary :

(c) Secondary to Higher Secondary :

1.23 Is this a special school for CWSN?

(Yes=1, No=2)

1.24 Is this a shift school?

(Yes=1, No=2)

1.25 Is this a residential school?

(Yes=1, No=2)

(a) If Yes, Type of residential school :

(Ashram (Govt.) =1, Non-ashram (Govt.) =2, Private=3, Others =4, KGBV =6, Model School=7, Eklavya Model Residential School=8)

(b) Whether boarding/ residential facilities are available for the following stage / level :

(i) Primary :

(Yes=1, No=2)

Number of Girls

Number of Boys

(ii) Upper Primary :

(Yes=1, No=2)

(iii) Secondary :

(Yes=1, No=2)

(iv) Higher Secondary :

(Yes=1, No=2)

1.26 Is this a minority managed school?

(Yes=1, No=2)

(a) If Yes, type of minority community managing the School :

(Muslim =1, Sikh = 2, Jain = 3, Christian = 4, Parsi = 5, Buddhist = 6, Any Other=7, Linguistic Minority = 8)

1.27 Are majority of the pupils taught through their mother tongue at the primary level ?

(Yes=1, No=2)

1.28 Medium of instruction (s) in the school :*

(i)

(ii)

(iii)

(iv)

* Hindi=04, Urdu=18, English=19

If other languages, please specify :

1.29 Language(s) taught as a subject (mention up to three languages below) *

(i)

(ii)

(iii)

* Hindi=04, Punjabi=13, Sanskrit=14, Telugu=17, Urdu=18, English=19, French=29, Other languages=99

1.30 Does the school offer any pre-vocational course(s) at Upper-Primary stage?

(Yes=1, No=2)

1.31 Does the school provide educational and vocational guidance/ counseling to students :

(Yes=1, No=2)

1.32 Affiliation Board of school For Secondary sections:

(CBSE=1, State Board=2, ICSE=3, International Board=4, Others=5, Both CBSE & State Board=6)

Affiliation Number :

If others, then name of the board :

1.33 Affiliation Board of school For Higher Secondary sections :

(CBSE=1, State Board=2, ICSE=3, International Board=4, Others=5, Both CBSE & State Board=6)

Affiliation Number :

If others, then name of the board :

1.34 Distance of the school (in km.) from the nearest Govt./Govt. Aided school : (for example : 2.6)

(a) From Primary school/section :

(b) From Upper Primary school/section :

(c) From Secondary school/section :

(d) From Higher Secondary school/junior college:

'Distance' is defined as 'walking distance after discounting for all natural and man-made barriers on the way to the school' like highways, train lines, etc.

1.35 Whether school is approachable by all-weather roads?

(Yes=1, No=2)

Question No. 1.36 (only for Government and Government Aided Schools)

1.36 Whether Anganwadi Centre is located inside school premises?

(Yes=1, No=2)

If Yes,

(a) Code of the Anganwadi Centre

(b) Total Children in Anganwadi Centre

Boys	Girls
<input type="text"/>	<input type="text"/>

(c) Is the Anganwadi Worker trained in early childhood education

(Yes=1, No=2)

1.37 Number of instructional days (previous academic year) :

(a) Primary

(b) Upper Primary

(c) Secondary

(d) Higher Secondary

1.38 Average school hours for children (per day) - Number of hours children stay in school e.g. for five hours and forty minutes write 5.40 :

(a) Primary

(b) Upper Primary

(c) Secondary

(d) Higher Secondary

1.39 Average working hours for Teachers (per day) - Number of hours teachers stay in school e.g. for five hours and forty minutes write 5.40 :

(a) Primary

(b) Upper Primary

(c) Secondary

(d) Higher Secondary

1.40 Is CCE being implemented in school? : (Yes=1, No=2)

(a) Primary (b) Upper Primary (c) Secondary (d) Higher Secondary

If any one of the above is Yes,

(a) Are cumulative records of pupil being maintained? (Yes=1, No=2)

(b) Are cumulative records of pupil being shared with parents? (Yes=1, No=2)

Question No. 1.41 & 1.42 (only for Private Unaided Schools)

1.41 (a) No. of children enrolled at entry level under Section 134-A of Haryana Education Rules 2003 in current academic year:

(b) No. of students continuing who got admission under Section 134-A of Haryana Education Rules 2003 in previous years:

1.42 (a) Total no. of students enrolled under Section 134-A of Haryana Education Rules 2003

	Pre Primary		I		II		III		IV		V		VI		VII		VIII		
	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	
I. In Private unaided and specified category schools under Section 134-A of Haryana Education Rules 2003																			

Note:- Total students given here must be equal to students given in 1.41a & 1.41b.

(b) No. of Economically Weaker Section*(EWS) students enrolled under Section 134-A of Haryana Education Rules 2003 in Schools that have received land, building, equipment or other facilities at concessional rate :

Pre-Primary		Class I		Class II		Class III		Class IV		Class V		Class VI		Class VII		Class VIII		Class IX		Class X		Class XI		Class XII	
B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G

* As defined in Section 2(e) of the RTE Act i.e. child belonging to such parent or guardian whose annual income is lower than the minimum limit specified by the appropriate Government, by notification

Question No. 1.43 to 1.51 (only for Government and Government Aided Schools)

1.43 Whether any Out of School Children enrolled in the school are attending Special Training? : (Yes=1, No=2)

If yes, details of Special Training

Boys Girls

(a) No. of children enrolled for Special Training in current year:

(b) No. of children enrolled for Special Training in previous academic year :

(c) No. of children completed Special Training in previous academic year :

(d) Who conducts Special Training ? (School teachers=1, specially engaged teachers=2, both 1&2=3, NGO=4, Others=5)

(e) Where is Special Training conducted ? (School premises=1, other than school premises=2, both 1&2=3)

(f) Type of Training being conducted ? (Residential=1, non-residential=2, both=3)

1.44 No. of students attending Remedial Teaching in current year :

1.45 When does the academic session start? Give the month:

(e.g. January should be written as '01')

1.46 Whether full set of textbooks received in current academic year?

(Yes=1, No=2)

If Yes, when were the textbooks received in current academic year? (Month)

1.47 Whether the School has received graded supplementary material in previous academic year?

(Yes=1, No=2)

1.48 Availability of free Textbooks, Teaching Learning Material (TLM) and play material (in current academic year)

	Primary	Upper Primary	Secondary	Higher Secondary
Whether complete set of free textbooks received [Yes =1, No = 2]				
Whether TLM available for each grade [Yes =1, No =2]				
Whether play material, games and sports equipment available for each grade [Yes = 1, No =2]				

1.49 Details of visits to the school during the previous academic year :

(a) No. of academic inspections :

(b) No. of visits by CRC Co-ordinator :

(c) No. of visits by Block Level Officers (BRC/BEO):

(d) No of visits by District/State Level Officers:

(Yes=1, No=2)

1.50 Whether School Management Committee (SMC) has been constituted?

Male

Female

If Yes,

(a) Total number of members in SMC :

(b) Number of parents / guardians

Of the numbers in (b) above, provide number of parents belonging to:

i) SC

ii) ST

iii) EWS

iv) Minority

Male

Female

(c) Number of representatives/nominees from local authority/local government/urban local body:

(d) Number of teachers :

(e) Number of members provided training

(f) Number of meetings held by SMC during the previous academic year :

(g) Whether SMC has prepared the School Development Plan? :

(Yes=1, No=2)

(h) Whether separate bank account for SMC is being maintained? :

(Yes=1, No=2)

If Yes, Bank Name :

Branch :

Account Number :

Account in the Name of:

IFSC Code :

1.51 Whether School Management Committee (SMC) and School Management and Development Committee (SMDC) are same in the school?

(Yes=1, No=2)

If No

(a) Whether School Management and Development Committee has been constituted :

(Yes=1, No=2)

If Yes,

Sl. No.	Details of Members/Representatives	Male	Female
	Total Members		
(i)	Number of Representatives of Parents/Guardians/PTA		
(ii)	Number of representatives of parents of EWS children		
(iii)	Number of Representatives/Nominees from local government/urban local body		
(iv)	Number of members from Educationally Backward Minority Community		
(v)	Number of members from any Women's Group		
(vi)	Number of members from SC/ST community		
(vii)	Number of nominees of the District Education Officer (DEO)		
(viii)	Number of members from Audit and Accounts Department (AAD)		
(ix)	Number of Subject experts (one each from Science, Humanities and Arts/Crafts/Culture) nominated by District Programme Co-ordinator		
(x)	Number of teachers (one each from Social Science, Science and Mathematics) of the school		
(xi)	Vice-Principal/Asst. Head Teacher, as member		
(xii)	Principal/Head Teacher, as Chairperson		
(xiii)	Chairperson (If Principal/Head Teacher is not the Chairperson)		
(xiv)	Number of members provided training		

(b) Number of SMDC meetings held during the last academic year

(c) Whether SMDC has prepared School Improvement Plan?

(Yes=1, No=2)

(d) Whether separate Bank Account for SMDC is being maintained?

(Yes=1, No=2)

If yes, give bank details of the SMDC

Bank Name :

Branch Name :

Account Number :

Account in the Name of :

IFSC Code :

(e) Whether the School Building Committee (SBC) has been constituted?

(Yes=1, No=2)

(f) Whether the school has constituted its Academic Committee (AC)?

(Yes=1, No=2)

(g) Whether the school has constituted its Parent-Teacher Association (PTA)?

(Yes=1, No=2)

If yes,

l) Number of PTA meetings held during the last academic year:

Section 2: Physical Facilities and Equipments

Section 2.1 Physical Facilities and Equipments in Schools

2.1.1 Status of the school building?

(Private =1, Rented=2, Government=3, Government school in a rent free building=4, No Building=5, Building Under Construction=7, School running in other Department Building=10)

2.1.2 Type of the school building?

Total Number of building blocks of the school	Out of the total number of building blocks, number of					Building Under Construction
	Pucca Building	Partially pucca (building with pucca walls and floor without concrete roof)	Kuchcha building	Tent	Dilapidated Building	

2.1.3 Type of boundary wall

(Pucca=1, Pucca but broken=2, Barbed wire fencing=3, Hedges=4, No boundary walls=5, Others=6, Partial=7, Under Construction=8)

2.1.4 Details of classrooms available in the schools (For classes Pre Primary to XII)

(a)	No. of Classrooms used for instructional purposes	No. of classrooms under construction	Total Classrooms in dilapidated condition

(i) Out of the Total Classrooms used for instructional purposes, the details by stage/level :

Pre-Primary

Primary

Upper Primary

Secondary

Higher Secondary

(b) Total number of rooms other than classrooms available in the school

(c) Classrooms by condition

Type of Classroom	No. of classrooms by condition		
	Good condition	Need minor repair	Need major repair
Pucca			
Partially pucca			
Kuchcha			
Tent			

2.1.5 Whether land is available for expansion of school facilities

(Yes=1, No=2)

2.1.6 Whether separate room for Head Teacher / Principal available

(Yes=1, No=2)

2.1.7 Does the school have toilet?

(Yes=1, No=2)

If Yes,

(a) Details of toilets							
Sl. No.	Description	Boys		Girls		Total	
		Total (1)	Functional * (2)	Total (3)	Functional * (4)	Total (1)+(3)	Functional * (2)+(4)
(i)	Number of toilet seats available excluding CWSN friendly toilets						
(ii)	Number of CWSN friendly toilet seats						
	Total number of toilet seats including CWSN friendly toilets						
Details of Urinals							
(iii)	Total number of Urinals available						

(b) Out of the total number of functional toilets/urinals given in Table 2.1.7 (a), how many have running water available in the toilet/urinal for flushing and cleaning?

	Boys	Girls
Toilets		
Urinals		

Note - * Definition of functional toilet: water available in the toilet, minimal odour (no foul smell), unbroken seat, regularly cleaned, dry, with working drainage system, accessible to users, closable door

(c) Is hand washing facility with soap available near toilets/urinals block? (Yes=1, No=2)

(d) Whether incinerator is available in/ attached to girls toilet? (Yes=1, No=2, Yes, but not functional=3)

2.1.8 Whether drinking water is available in the school premises?

(Yes=1, No=2)

If Yes, **(a)** Main Source of drinking water

Source	Availability (Yes=1, No=2)	Functional (Yes=1, No=2)
Hand pumps		
Protected Well		
Unprotected Well		
Tap water		
Packaged/Bottled Water		
Others		

(b) Whether water purifier/RO is available in the school (Yes=1, No=2, Yes, but not functional=3)

(c) Whether water quality is tested from water testing lab? (Yes=1, No=2)

2.1.9 Does the school have provision for rain water harvesting?
 (Yes=1, No=2, Yes, but not functional=3)

2.1.10 Whether handwashing facility with soap available for washing hands before and after meal ? (Yes=1, No=2)

(a) If Yes, number of wash points

2.1.11 (a) Whether electricity connection is available in the school? (Yes=1, No=2, Yes, but not functional=3)

(b) Whether solar panel is available in school ? (Yes=1, No=2, Yes, but not functional=3)

2.1.12 Whether the school have Library facility/Book Bank/Reading Corner?

	Available (Yes=1, No=2)	Total numbers of books	Total number of books from NCERT,NBT or any other Government publisher
Library	<input type="text"/>	<input type="text"/>	<input type="text"/>
Book Bank	<input type="text"/>	<input type="text"/>	<input type="text"/>
Reading Corner	<input type="text"/>	<input type="text"/>	<input type="text"/>

(a) Does the school have a full-time librarian? (Yes=1, No=2)

(b) Does the school subscribe to newspapers/magazines? (Yes=1, No=2)

2.1.13 Whether Playground facility is available? (Yes=1, No=2)

(a) If No, whether school has made adequate arrangements for children to play outdoor games and other physical activities in an adjoining playground/municipal park etc. (Yes=1, No=2)

2.1.14 Whether Medical check-up of students was conducted in last academic year (Yes=1, No=2)

If Yes, (a) Total number of Medical check-ups conducted in the school during last academic year:

(b) De-worming tablets given to children? (Complete (two doses) =1, Partially (one dose) =2, Not given=3)

(c) Iron and Folic acid tablets given to children as per guidelines of WCD: (Yes=1, No=2)

2.1.15 Whether ramp for disabled children to access school building exists ? (Yes=1, No=2)

(a) If yes, whether Hand-rails for ramp is available ? (Yes=1, No=2)

2.1.16 Whether School has special educator ? (Dedicated=1, At cluster level =2, No=3)

2.1.17 Whether Kitchen Garden is available in school? (Yes=1, No=2)

2.1.18 Does the school have dustbins for collection of waste?

(a) Each Class Room (Yes and all =1, No=2, Yes but some=3)

(b) Toilet (Yes=1, No=2) (c) Kitchen (Yes=1, No=2)

2.1.19 No. of students for whom furniture is available ?

Section 2.2 Physical Facilities and Equipment

2.2.1 Does the school have the following facilities (Secondary/Higher Secondary Sections)

Particulars		Availability (Yes=1, No=2)
a	Separate room for Assistant Head Teacher/Vice Principal	
b	Separate common room for girls	
c	Staffroom for teachers	
d	Co-curricular activity room/arts and crafts room	
e	Staff quarters (including residential quarters for Head Teacher/Principal and Asst. Head Teacher/Vice Principal)	
f	Integrated science laboratory (integrated laboratory is the one in which Physics, Chemistry and Biology practical are held) for Secondary sections only	
g	Library room	
h	Computer room	
i	Tinkering Lab	

2.2.2 Does the school have the following laboratories? (For Higher Secondary sections only)

Laboratory	Separate Room Availability (Yes=1, No=2)	If Available then, Present Condition (Fully equipped=1, Partially equipped=2, Not equipped=3)
Physics		
Chemistry		
Biology		
Mathematics		
Language		
Geography		
Home Science		
Psychology		

2.2.3 Does the school have the following equipment(s)?

Equipment/Facility	Availability (Yes=1, No=2, Yes but not functional=3)
Audio/Visual/Public Address System	
Science Kit*	
Math Kit**	
Biometric device	

* Availability of general items, chemicals, glassware, microscope, electroscope, multimeter, resistance boxes, kerosene burner, electricity and magnetism kit, optics kit, spring balance etc.

** Availability of cubes, cutouts of various shapes, an innovative geoboard, abacus, Trigonometric Circle Board, Pythagoras Theorem Square, algebraic tiles etc.

Section 2.3 Computers and Digital Initiatives

2.3.1 Is CAL Lab available in the School ?

(Yes=1, No=2)

2.3.2 Is ICT Lab available in the School ?

(Yes=1, No=2)

If Yes,

(a) Year of implementation:

(b) Whether the ICT Lab is functional or not?

(Yes=1, No=2)

(c) Which model is implemented in the school ?

(BOOT Model = 1, BOO Model = 2, Other = 3)

(d) Type of the ICT Instructor in the school:

(Full time = 1, Part Time = 2, Not Available = 3)

2.3.3 Does the school have the following

Items	Available (Yes=1, No=2)	Total No. of Units	No of Functional Units
Laptop/Notebook			
Tablets			
Desktop Computers			
PCs with Integrated Teaching Learning Devices			
Digital Boards with Content Management Systems and solutions (CMS)/ Learning Management System			
Server			
Projector			
LCD/ LED/ Plasma Screen			
Printer			
Scanner			
Web Camera			
Generator/Invertor/UPS			
Internet facility			
DTH-TV Antenna			
E- Content and Digital Resources for I-XII			
Assistive tech-based solutions for CWSN			

2.3.4 Whether ICT based tools are used for teaching?

(Yes=1, No=2)

(a) If yes , number of hours spent per week

Section 3: Teaching and Non- Teaching Staff

3.1 Number of Non-teaching/Administrative and Support staff in –position

Staff Designation	No. of Staff In-position
Accountant	
Library Assistant	
Laboratory Assistant	
UDC/Head Clerk	
LDC	
Peon/MTS	
Night Watchman	

3.2 Number of Teaching staff in Position

Teaching Staff in-position	Total Number of Teaching Staff
Teaching Staff (Regular Teacher)	
Teaching Staff (Contract Teacher)	
Part –time instructors for Arts, Health and Physical Education positioned as per RTE norms for upper primary section	
Out of total teachers, how many teachers have Aadhar number?	

3.3 Teachers and Instructors (Including Head Teacher) [Write appropriate code given in next page]

1. Teacher Code (if available)					
2. Name					
3. Gender					
4. DOB (dd/mm/yyyy)					
5. Social Category					
6. Type of Teacher					
7. Nature of Appointment					
8. Date of Joining in Service					
9. Highest Academic Qualification					
10. Highest Professional Qualification					
11. Classes Taught					
12. Appointed for Subject					
13. Main Subject Taught 1					
14. Main Subject Taught 2					
15-18 :- Total days of in- service training received in last academic year. (SI No. 15 -18 is only for teachers teaching at elementary level)					
15 . BRC					
16. CRC					
17 . DIET					
18. Others					
19 a) Training Received					
19 b) Training Need					
20. No. of working days spent on non teaching assignments					
21. Maths Studied upto					
22. Science Studied upto					
23. English Studied upto					
24. Language(as per Schedule VIII) studied up to					
25. Social Studies Studied upto					
26. Working in Present School Since(Year)					
27. Type of Disability if any					
28. Trained for teaching CWSN					
29. Trained in use of computer & teaching through computer					
30. Mobile Number					
31. Email id					

(3) Male=1, Female=2, Trans gender=3

(5) Social Category : General=1, SC =2, ST =3, OBC =4, ORC = 5, Others = 6

(6) Type of teacher : Head teacher=1, Acting head teacher=2,Teacher=3, Instructor positioned as per RTE=5,Principal=6,Vice-Principal=7, Lecturer=8, Middle Head=10

(7) Nature of appointment: Regular=1, Contract=2, Part-Time=3

(9, 21 to 25) Below secondary=1, Secondary=2, Higher secondary=3, Graduate=4, Post graduate=5,M.Phil.=6,Ph.D.=7,Post-Doctoral=8

(10) Professional qualification: Diploma or certificate in basic teachers' training of a duration not less than two years=1, Bachelor of Elementary Education (B.El.Ed.)=2, B.Ed. or equivalent=3, M.Ed. or equivalent=4, Others=5, None=6, Diploma/degree in special education=7, pursuing any relevant professional course=8,

(11) Classes taught : Primary only=1, Upper primary only=2, Primary and Upper Primary=3, Secondary only=5, Higher Secondary only=6,Upper primary and Secondary=7, Secondary and Higher Secondary=8, Pre-Primary Only= 10, Pre- Primary & Primary = 11

(12, 13 & 14) All subjects=1, Mathematics=3, Environment studies=4, Sports=5, Music=6, Science=7, Social studies=8, Accountancy=10, Biology=11,Business Studies=12,Chemistry=13,Computer Science=14, Economics=15, Engineering Drawing=16, Fine Arts=17, Geography=18, History=19, Home Science=20, Philosophy=21, Physics=22, Political Science=23, Psychology=24, Foreign Language=25, Botany=26, Zoology=27, Hindi=41, Sanskrit=43, Urdu=45, English=46, Regional Language=47 Art education = 91, Health& physical education=92,Work education=93,other subjects=99

(19 a & b) Training need/received : Subject knowledge =1; Pedagogical issues = 2; ICT Skills = 3; Knowledge and skills to engage with CWSN =4; Leadership and management skills = 5, Sanitation & Hygiene =6, Others=7, Not required=8

(27) Disability : Not applicable=1, Loco motor=2,Visual=3, Others=4, Hearing Impaired = 5

(28,29) Yes=1, No=2

Section 4: New Admissions, Enrolment and Repeaters

4.1.1 Total Enrolment in Pre Primary section

	LKG	UKG
Boys		
Girls		

4.1.2 New Admissions in Grade I

	Age (in completed years)					Total children admitted in grade 1	Out of the Total in Grade I Number of children with pre-school experience in		
	Below 5	5	6	7	Above 7		Same school	Another school	Anganwadi/ECCE centre
Boys									
Girls									

4.2 Enrolment in current academic session (by social category)

(a) By Social Category																											
Classes	Pre-Primary		I		II		III		IV		V		VI		VII		VIII		IX		X		XI		XII		
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	
A) General																											
B) SC																											
C) ST																											
D) BC 'A' + BC 'B'																											
Total																											
(b) Out of the total enrolment, provide details of enrolment belonging to following Minority groups*																											
Muslim																											
Christian																											
Sikh																											
Buddhist																											
Parsi																											
Jain																											
Other																											
(c) Out of the total enrolment, provide number of students																											
Having AADHAAR																											
BPL																											
Non-SC BPL																											
(d) Out of the total enrolment, provide number of Transgender students																											
	Pre-Primary	I		II		III		IV		V		VI		VII		VIII		IX		X		XI		XII			
Transgender																											

* Minority as defined in the constitution

4.3 Enrolment by grade in the current academic session (by Age in completed years)

Note: Total students (class wise) should match with class wise total students [Total (a) of 4.2 DCF]

Classes	I		II		III		IV		V		VI		VII		VIII		IX		X		XI		XII	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
<5																								
5																								
6																								
7																								
8																								
9																								
10																								
11																								
12																								
13																								
14																								
15																								
16																								
17																								
18																								
19																								
20																								
21																								
22																								
>22																								
Total																								

4.4 Enrolment by grade in the current academic session (By medium of instruction)

Classes	I		II		III		IV		V		VI		VII		VIII		IX		X		XI		XII		
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	
I																									
II																									
III																									
IV																									
Total																									

4.5 Repeaters by grade in the current academic session (by social category)

(a) By Social Category																								
Classes	I		II		III		IV		V		VI		VII		VIII		IX		X		XI		XII	
Social Category	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
General																								
SC																								
ST																								
OBC																								
Total																								
(b) Out of the total repeaters, provide details of repeaters belonging to following Minority groups*																								
Muslim																								
Christian																								
Sikh																								
Buddhist																								
Parsi																								
Jain																								
Other																								

* Minority as defined in the Constitution.

4.6 Enrolment by grade for Children with Special Needs

Classes	Pre-Primary		I		II		III		IV		V		VI		VII		VIII		IX		X		XI		XII		
	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	
Blindness																											
Low Vision																											
Hearing impairment																											
Speech and Language																											
Locomotor Disability																											
Mental illness																											
Specific Learning Disabilities																											
Cerebral palsy																											
Autism Spectrum Disorder																											
Multiple Disability including deaf, blindness																											
Leprosy Cured students																											
Dwarfism																											
Intellectual Disability																											
Muscular Dystrophy																											
Chronic Neurological cond																											
Multiple Sclerosis																											
Thalassemia																											
Hemophilia																											
Sickle Cell disease																											
Acid Attack victim																											
Parkinson's disease																											

4.7 Availability of academic stream in the school (*Only for Higher Secondary Schools/Junior Colleges*)

Stream	Available (Yes = 1; No =2)
Arts	
Science	
Commerce	
Vocational	
Other Streams	

4.8 Enrolment and Repeaters by academic stream

Stream	Social Category	Enrolment				Repeaters			
		Class XI		Class XII		Class XI		Class XII	
		Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Arts	General								
Arts	SC								
Arts	ST								
Arts	OBC								
Arts	Total								
Science	General								
Science	SC								
Science	ST								
Science	OBC								
Science	Total								
Commerce	General								
Commerce	SC								
Commerce	ST								
Commerce	OBC								
Commerce	Total								
Vocational	General								
Vocational	SC								
Vocational	ST								
Vocational	OBC								
Vocational	Total								
Other streams	General								
Other streams	SC								
Other streams	ST								
Other streams	OBC								
Other streams	Total								

4.9 Enrolment and repeaters by academic stream (by Minority groups)

Stream	Minority Group	Enrolment				Repeaters			
		Class XI		Class XII		Class XI		Class XII	
		Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Arts	Muslim								
Arts	Christian								
Arts	Sikh								
Arts	Buddhist								
Arts	Parsi								
Arts	Jain								
Arts	Other								
Science	Muslim								
Science	Christian								
Science	Sikh								
Science	Buddhist								
Science	Parsi								
Science	Jain								
Science	Other								
Commerce	Muslim								
Commerce	Christian								
Commerce	Sikh								
Commerce	Buddhist								
Commerce	Parsi								
Commerce	Jain								
Commerce	Other								
Vocational	Muslim								
Vocational	Christian								
Vocational	Sikh								
Vocational	Buddhist								

Stream	Minority Group	Enrolment				Repeaters			
		Class XI		Class XII		Class XI		Class XII	
		Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Vocational	Parsi								
Vocational	Jain								
Vocational	Other								
Other streams	Muslim								
Other streams	Christian								
Other streams	Sikh								
Other streams	Buddhist								
Other streams	Parsi								
Other streams	Jain								
Other streams	Other								

Section 5: Incentives and facilities provided to children

 (Only for Government and Government Aided schools only)

5.1 Facilities provided to children (Previous academic year, Primary Grade I-V)

Type of Facility	General Students		SC Students		ST Students		OBC Students		Total Students		Muslim Minority		Other Minority Groups	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Free textbooks														
Uniforms														
Transport facility														
Escort														
Bicycle														

5.2 Facilities provided to children (Previous academic year, for Upper Primary Grade VI-VIII)

Type of Facility	General Students		SC Students		ST Students		OBC Students		Total Students		Muslim Minority		Other Minority Groups	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Free textbooks														
Uniforms														
Transport facility														
Escort														
Bicycle														

5.3 Facilities provided to CWSN (Previous academic year)

Type of Facility	Pre-Primary		Primary		Upper Primary		Secondary		Higher Secondary	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Braille Book										
Braille Kit										
Low vision Kit										
Hearing aid										
Braces										
Crutches										
Wheel Chair										
Tri-cycle										
Caliper										
Escort										
Stipend										

Section 6: Annual Examination Result at Elementary Level

6.1 Annual Examination Result in Previous Year for Grade V

Examination Result	General		SC		ST		OBC		Total	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Number of Students Appeared										
Number of Students Passed/Qualified										
Number of Students Passed with Marks >=60%										

6.2 Annual Examination Result in Previous Year for Grade VIII

Examination Result	General		SC		ST		OBC		Total	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Number of Students Appeared										
Number of Students Passed/Qualified										
Number of Students Passed with Marks $\geq 60\%$										

Section 7: Board Examination Result

7.1 Result of the Grade X Board Examination in the previous academic year

(a) Regular Students																				
Number of Students Appeared										Number of Students Passed/Qualified										
General		SC		ST		OBC		Total		General		SC		ST		OBC		Total		
Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	

7.2 Number of Regular Students passed/qualified the Secondary School Board (Grade X) Examination by range of marks (in previous academic year)

Range of Marks	General		SC		ST		OBC		Total	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
<40%										
40-<60%										
60-<80%										
$\geq 80\%$										
Total										

7.4 Results of the Grade XII Board/University Examination in previous academic year (for Regular Students)

Regular Students																				
Number of Students Appeared											Number of Students Passed/Qualified									
	General		SC		ST		OBC		Total		General		SC		ST		OBC		Total	
Stream	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Arts																				
Science																				
Commerce																				
Vocational																				
Other streams																				
Total																				

7.6 Results of the Grade XII Board/University Examination in previous academic year by range of marks (for Regular Students)

	General		SC		ST		OBC		Total	
Range of Marks	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
<40%										
40-<60%										
60-<80%										
>=80%										
Total										

Section 8: Receipts and Expenditure

8.1 Grants received by the school & expenditure made during the financial year 2018-19 (Only for Govt. and Govt. Aided Schools)

Grants under Samagra Shiksha	Receipt(In Rs.)	Expenditure(In Rs.)
Composite School Grant		
Library Grant		
Grant for sports and physical Education		
Grant for Media and Community Mobilization		
Grant for Training of SMC/SMDC		
Grant for support at Preschool Level (Only for primary schools/sections)		
Grant for Major Repair		

8.2 Financial Assistance received by the school

	Yes=1, No =2	If Yes,	
		Name	Amount (in Rs.)
Non - Govt. Organization (NGO)			
Public Sector Undertaking (PSU)			
Community			
Other			

8.3 Whether school is maintaining Inventory Register for the following:

	Availability (Yes= 1 , No = 2)
ICT Items	
Sports Equipments	
Library Books	

Section 10 : PGI and Other Indicators (Only for Government and Government Aided Schools)

10.1 PGI Indicators

10.1.1	Number of teachers with Aadhar or whose unique ID is seeded in any electronic data base	
10.1.2	Whether the school has in place a system to capture student attendance electronically [Yes =1, No = 2]	
10.1.3	Whether the school has in place a system to capture teacher attendance electronically? [Yes =1, No = 2]	
10.1.4	Has school evaluation been completed [Yes =1, No = 2]	
10.1.5	Has school made Improvement Plans on the basis of Evaluation? [Yes =1, No = 2]	
10.1.6	Is the school registered under PFMS? [Yes =1, No = 2]	

10.2 Other Indicators

10.2.1	Whether the school has constituted Youth Club? [Yes = 1, No = 2]	
10.2.2	Whether the school has constituted Eco Club? [Yes = 1, No = 2]	
10.2.3	Whether Teacher Identity Cards are issued to all teachers in the school? [Yes = 1, No = 2]	

Section 11 : School Safety

Sl.No.	Status of implementation	Availability (Yes=1,No=2)
11.1	Whether the School Disaster Management Plan (SDMP) has been developed ?	
11.2	Whether Structural Safety Audit has been conducted ?	
11.3	Whether Non- structural Safety Audit has been conducted ?	
11.4	Whether CCTV Cameras available in school ?	
11.5	Whether Fire Extinguishers are installed ?	
11.6	Does the school have a nodal teacher for school safety?	
11.7	Whether students and teachers undergo regular training in school safety and disaster preparedness ?	
11.8	Whether disaster management is being taught as part of the curriculum ?	
11.9	Whether school has received grant for Self Defense Training for Girls ?	
11.9.(a)	If yes, No. of students provided training (provide actual number of student trained)	
11.10	Whether the school has displayed safety guidelines on Display Board?	
11.11	Whether all teachers have received grant for working as first level counselors? (Only for Government Schools)	
11.11(a)	If Yes, Whether the school has carried out the following Activities?	
	i) Guidance & Counselling	
	ii) Sensitization of parents	
	iii) Awareness generation for Students and community	
	iv) Provision for taking feedback of the students	
	v) Suggestions/Complaint box in the schools	
	vi) Providing copies of safety guidelines to the students	

School Name :

Declaration By School in Charge (Principal/Vice-Principal/Head Master/Head Teacher/School Incharge/Senior Most Teacher as the case may be)

Academic Year: 2019-20

I hereby declare that the information entered in this data Capture Format (DCF) is true and correct to the best of my knowledge. I undertake to inform any changes therein, immediately.

Place

Date

Place

Date

Place

Date

Place

Date

Signature with Stamp School In Charge

Name of School In Charge

Designation

Signature of Head of SMC/SMDC

Name of Head of SMC/SMDC

Designation

Signature with Stamp of CRC Head

Name of CRC Head

Designation

Signature of Data Entry Operator

Name of Data Entry Operator

Designation

प्रपत्र भरते समय किसी प्रकार की परेशानी या शंका समाधान हेतु आपके जिले के अधिकारी से निम्न फोन नंबरों पर संपर्क किया जा सकता है।

**For any help or query regarding filling of U-DISE+ DCF 2019-20
please feel to free to contact on following mobile numbers**

S No	District Name	Officer/Official Name	Designation	Contact No.
1	Ambala	Sh. Subhash Kumar	Programmer	9813050754
2	Bhiwani	Ms. Ritu Chanana	Programmer	9416497844
3	Charkhi Dadri	Sh. Baljeet Singh Dahiya Ms. Harmender Singh	APC MIS Coordinator	9416547192 9034300629
4	Faridabad	Ms. Latika Malik	Programmer	9873200959
5	Fatehabad	Sh. Naresh Kumar Sh. Atma Ram	APC Data Entry Operator	9466758687 9896450529
6	Gurugram	Ms. Satya Parkash	APC	9868150800
7	Hisar	Sh. Manjeet Grewal	Programmer	9992666696
8	Jind	Sh. Harish Kumar	APC	9416108746 7015965938
9	Jhajjar	Sh. Satyawrat	APC	9466428127
10	Kaithal	Sh. Vikas Nagpal	Programmer	7015535553
11	Karnal	Sh. Pawan Singh	Programmer	9813248478
12	Kurukshetra	Sh. Rajan Mittal	Programmer	9215619197
13	Mahendragarh	Sh. Jitender Yadav	Programmer	9896150704
14	Nuh	Sh. Naseem	Clerk	9812681393
15	Palwal	Sh. Rakesh Kumar	Programmer	9315666606
16	Panchkula	Sh. Din Dayal	APC	9416310466
17	Panipat	Sh. Sushil Kumar	Programmer	9896470047
18	Rewari	Sh. Ajay	Programmer	9416878822
19	Rohtak	Sh. Suresh Hooda	APC	9034350563
20	Sirsa	Sh. Neeraj Makkar	Programmer	9728139339
21	Sonapat	Sh. Anil Nain	Programmer	9416077273
22	Yamunanagar	Sh. Raman Ramdev	Programmer	9034232915
In case of further inquiry please contact				
Sh. Maan Singh, Programmer, HSSPP Panchkula				9468379231

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