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HARYANA SCHOOL SHIKSHA PARIYOJNA PARISHAD

**Expression of Interest for
Self Defense Training Programme under Samagra Shiksha Abhiyan
For Girl Students of Govt. schools in Haryana State**

Haryana School Shiksha Pariyojna Parishad
(Regd. Under Societies Registration Act, 2012)
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Expression of Interest for Empanelment

Haryana School Shiksha Pariyojna Parishad invites Expression of Interest (EOI) from interested and eligible organizations/firms in the field of Self Defense Training Programme for Girl Students of Govt. Schools in Haryana State. Agency/s will be selected based on the evaluation of proposal. Eligibility Criteria, TOR and other documents may be downloaded from the website i.e. www.hsspp.in.

Application may be deposited along with fee of Rs. 5000/- (Non refundable) in the shape of Demand Draft in favour of State Project Director, HSSPP, Panchkula payable at Panchkula. Application form complete in all respects must reach the Procurement Officer O/o State Project Director, HSSPP, Shiksha Sadan, Sector-5, Panchkula latest by 3:00 PM on 29.12.2020 and application received thereafter shall not be entertained.

**State Project Director
Haryana School Shiksha Pariyojna
Parishad, Panchkula**



1. Preamble:

Empowering the girl student to fight back against crime is the aim of this training programme. Even in this modern era, violence against girl students is common. So girl students should practice the techniques of self-defense. Girl student needs to learn practical defense techniques in a safe environment from experienced and friendly martial arts instructors under Haryana School Shiksha Pariyojna Parishad, Samagra Shiksha Abhiyan. This practical defense technique program for girl students will be a great way to relieve stress, get and stay in shape, and learn valuable self-defense skills at the same time.

This program blends a great physical workout with practical real-life self-defense techniques and is ideal for girl students. Haryana School Shiksha Pariyojna Parishad intends to provide realistic, effective Self Defense Training under Samagra Shiksha Abhiyan for Girl Students of Govt. schools in Haryana State. The girl students will get awareness, prevention, risk reduction, risk avoidance and self-realization of their own physical power through this training. These tools greatly increase personal protection options to combat crime. When one can recognize and respond effectively to potentially dangerous situations, they are more confident in their everyday activities. The purpose of the training is to provide the student with short-term goals of self-protection that reinforce the long-term goal of earning the black belt.

At this backdrop, the school going girl students are the worst sufferers and they have every chance of being affected. Sometimes, the girls have to travel a long way from their homes to reach a Secondary or Higher Secondary School either on foot or by bicycle or by bus. Even they have to go alone. The parents habitually stoop to this apprehension and restraint the girl children to attend schools regularly. Herein lays chances of dropout the girls from their secondary or higher secondary schools.

Haryana School Shiksha Pariyojna Parishad is keen to outsource the



entire Training delivery to eligible organizations/firms in the field of training programme as partners for the roll out. These partners should be able to provide training instructors to give training in Self defense in the selected Govt. Schools of Haryana State.

Through this Expression of Interest, HSSPP is intended to shortlist the partners for providing following Self Defense Training Programme for 3 months under Samagra Shiksha Abhiyan for Girl Students of Govt. schools in Haryana State. The number of schools may vary at the time of final allocation.

2. Objective of the programme:

- a) To improve regular attendance of girl students to the secondary schools.
- b) To equip the girls with self-skills, so that they can avert any kind of awkward situation at the first instances.
- c) To spread a message to the violence-maker that girls are being ready for counter- and awareness is being developed among the girls in this regard.
- d) To empower the girl students in all aspects.
- e) To make the Physical Education teacher at each school aware of these skills for the future practice of them as a part of school curriculum.

3. General Instructions:-

- a. **Calling of proposal:-** These are only empanelment applications. The suitability of organizations will be ascertained and if found suitable they would be empanelled based on the eligibility criteria mentioned under clause 4 and scope of work mentioned under clause 5. The empanelled organisation would be called for invitation of financial proposal. The financial proposal should be inclusive of all applicable taxes, cess and any other outgoing payable to any authority. The ESIC, Employee Provident Fund, GST, if applicable would be on account of



the organisation. TDS as applicable will be deducted by HSSPP.

- b. HSSPP reserves the right to call for further information / documents / break-up etc. to decide on the empanelment.
- c. **Validity of Empanelment:** Empanelment will be valid for a minimum period of one year, which can be extended further and the supply of the resource will have to be made as per the orders placed from time to time. During the period of work order placed, there shall be no increase in rates.
- d. **Authorized signatory:-**The relevant documents, mentioned in EOI can be forwarded by owner or owner's representative. Representative will have to enclose the letter of Authority / the power of Attorney along with this offer or when demanded by HSSPP, otherwise the offer will be considered null and void at any stage, as per the decision of HSSPP.
- e. **Superscription:-** The envelope containing the documents must be superscripted as "for Empanelment of Organisation of self-defense training programme under Samagra Shiksha Abhiyan" for Girls' Students of Govt. schools in Haryana state.
If the envelope is not superscribed then there are chances of misplacement, therefore, it is advised that the envelope be superscribed as above and deposited to Procurement Officer O/o State Project Director, HSSPP, Shiksha Sadan, Sector-5, Panchkula.
- f. **Right to Rejection:-** HSSPP reserves the right to reject all/any applications without assigning any reasons whatsoever at any stage.
- g. **Right to allocation of Work to multiple agencies:-**HSSPP reserves the right to place the orders to more than one agency after the Financial Bids and after the analysis of the bids. The decision of HSSPP will be final in the distribution.
- h. **False Information:-** In case, if it is found that the organization / firm has not given the correct information and flouted any condition or the



organization/firm does not have all the appropriate licenses and all the statutory permissions whatsoever required, to carry out the activity as required in these assignment then HSSPP reserves the right to cancel the empanelment issued to them and award the assignment in the manner as deemed fit. This can be done at any stage.

- i. Inspection:-**HSSPP reserves the right to depute its officers, Auditors, other officials as it may decide etc. to visit the office / commercial / of the selected/empanelled agency for checking their infrastructure, manpower and other related documents mentioned and for checking records, quality controls, work processes without advance intimation and the agency will have to provide the necessary documents etc. to HSSPP.
- j. Agreement:-** A suitable agreement would have to be entered into with HSSPP, after empanelment and being successful in the financial bids. If the terms and conditions of the agreement are not acceptable to the agency then HSSPP reserves the right to reject the agency.
- k. Confidentiality:** - The empanelled agency after appointment shall maintain strict confidentiality of all the documents, information, any oral, written or other information for any other purposes shall be considered as confidential information passed to the agency by HSSPP.
- l.** This Expression of Interest is for Empanelment of the agencies and does not guarantee placing of empanelment. In Normal Circumstances, the order would be awarded to the lowest quote among the empanelled agencies through invitations of the financial bid, as per the requirement of the HSSPP.
- m.** In appropriate cases, HSSPP reserves the right to reject even the lowest quote. HSSPP is at liberty to disqualify the empanelled Agency even after once empanelled if it is found subsequently that the quality of service is not up to the mark as per the terms, conditions and requirements laid down/ informed to the agency at the time of executions. If it is found that some concealment / non-disclosure of



material facts made by the agency in order to qualify, HSSPP reserves the right to disqualify party and also realize the expenses / loss incurred by HSSPP.

- n. Breach of Clause:-** In the event of any breach or threatened breach of any clause by the Agency and/or individual assigned by the Agency for the performance of the services, the agency shall be liable to pay damages as may be qualified by HSSPP. Apart from the above, HSSPP shall have the right to proceed against the agency and /or its assigned person/s under appropriate law.
- o. Termination:-** HSSPP reserves the right not to empanel any or all applications without assigning any reasons as also to terminate the contract at any stage without assigning any reason.
- p. Blacklisting:-** The Training agency merely by filling the empanelment form confirms that the their firm has not been blacklisted / debarred by any government department/ Organization, Reserve Bank of India, Nationalized bank, or any Public Sector unit or body. The firm is advised not to apply for the said empanelment, if they have been disqualified by any of the government organization.
- q. Jurisdiction:-** All matters pertaining to this empanelment shall be subject to the jurisdiction of the courts in Panchkula and Chandigarh only.

4. MINIMUM ELIGIBILITY CRITERIA:-

The following shall be the minimum eligibility criteria for selection of bidders technically.

i. Legal Valid Entity:

- a. The Firm/Organisation shall necessarily be a legally valid entity in the form of a Public Limited Company or a Private Limited Company or a Partnership Firm or a Proprietorship or Society/NGO in India.



Legal Valid Entity (Number of years) till March 2020

Max.25 Marks

- | | |
|--|----------|
| (a) For 1 year | 15 Marks |
| (b) More than 1 year and up to 5 years | 20 Marks |
| (c) More than 5 years | 25 Marks |

ii. **Experience:**

- a. The Firm/Organisation should have experience in relevant field i.e. to provide the Self Defense Training to the Girls students in Govt. Departments/Semi Govt. Department/ CBSE/ ICSE/ State Board affiliated schools in India.

Experience (Number of years) till March 2020

Max.25 Marks

- | | |
|--|----------|
| (a) For 1 year | 15 Marks |
| (b) More than 1 year and up to 5 years | 20 Marks |
| (c) More than 5 years | 25 Marks |

- b. The Firm/Organisation must have experience of satisfactorily conducted the Self Defense Training to the Girls students in Govt. Department/ Semi Govt. Department/ CBSE/ ICSE/ State Board affiliated schools within India. In proof of having fully adhered to experience, attested copies of work completion issued by the respective department is to be submitted.

Number of Girls students to whom Self Defense Training has been given in last one Financial Year (i.e.2019-20)

Max.25 Marks

- | | |
|--------------------|----------|
| (a) 1500 to 2000 | 15 Marks |
| (b) 2001 to 3000 | 20 Marks |
| (c) More than 3000 | 25 Marks |

iii. **Resources:-**

- a. The organization / firms should provide the list of trainers with respect to expert in the field, as mentioned in the EOI proposal available with them in Haryana State.



Number of Trainer detail be provided as per qualification mentioned under scope of work		Max.25 Marks
(a)	500 to 600	15 Marks
(b)	601 to 1000	20 Marks
(c)	More than 1000	25 Marks

- The total marks obtained by a Bidder in the evaluation **(as per clause 4) shall be allocated out of 100 marks.** A bidder shall be required to **score minimum of 70 marks in evaluation criteria for empanelment.**
- The Bidder shall be required to produce/submit attested copies of the relevant documents in support of documents mentioned under clause 4.

5. Scope of work:

The entire programme is scheduled for 3 months during the academic year 2020-21 covering 30 classes and duration of each class will be 60 minutes. The course will be provided mainly on the techniques of self defense to the girl students.

The training taught through the Self defense programme, not only fights the external enemies but also fights the inner enemies such as anger, frustration, temptations and helps to fact the problems of life with confidence and ease. The Training should be conducted at district level by bearing all the expenditure and necessary arrangement by the agency. The training to be conducted among the following number of schools:-

No. of Elementary Schools	-	701
No. of Secondary Schools	-	2799
No. of KGBV	-	32
No. of Residential Hostel	-	2

a. The syllabus for the self-defense skills training:

- Training Aspects
- Self Defense Training Module for 3 Months



- Dynamic Stance (Sthitih)
- Outward Block (Bahirgami Parirodhi)
- Inward Block (Antar Parirodhi)
- Low Block (Avgami Parirodhi)
- Inward palm block (Antar Kartal Parirodhi)
- Dodging Techniques
- Front to back dodge (Agratah Prishthe Chhadyam Sancharanam)
- Back to front dodge (Prishthtah Agre Chhadyam Sancharanam)
- Hand and Leg Actions
- Vertical inward punch (Lambwat Antar Mushti Praharah)
- Straight knee strike (Guhya Sthane Riju Janu Praharah)
- Round elbow strike (Vritakarah Karkonika Praharah)
- Round Knee strike (Chakravat Janu Praharah)
- Upward palm strike (Urdhvamukhi Kartal Praharah)
- Stopping kick (Avrodhakah Charan Praharah)
- Vertical round punch (Lambwat Vritrakarah Mushti Praharah)
- Instep front kick (Padtalordhva Guhya Sthane Sammukhah Praharah)
- Side fist strike (Mushtikon Praharah)
- Back fist strike (Pashch Mushti Praharah)
- Reverse round elbow strike (Pashch Vritakarah Karkonika Praharah)
- Pattern combination:
 - To stand in parallel ready stance. To shift left leg in front and turn right side (in right front stance).
 - To turn left side (in left front stance).
 - To stand in a parallel ready stance. To shift left leg in front and turn right side (in right front stance).
 - To shift left leg back and turn around (in left front stance).
- Close Range (Basic Self-Defense)
- Attacker
- Defender



b. Qualification of Master Trainers whose services shall be provided to HSSPP:-

- At least 6 months certificate course on self defence activities from a certified organization.
- The sports persons who have already acted as trainers and imparted the self defences training during the FY 2018-19 may also be considered.
- Age -18 years or above.
- Well versed with all techniques mentioned in syllabus (prepared by HSSPP) for self defence training.
- Good physical and mental health.
- Should not be addicted to drug, alcohol and smoking etc.
- Good moral conduct and there should not be any criminal case and sexual harassment case against the Master Trainer.

Note:-Master Trainer should not be employee of School Education Department / HSSPP.



Enclosures (Application Form)

PROFORMA

Expression of Interest for Self Defense Training Programme under Samagra Shiksha Abhiyan for Girl Students of Govt. schools in Haryana State

A. Personal Details:

1 Name of the Firm/Organisation:

2 Address of the Firm/Organisation (including branches):

3 Contact Person Name, Designation, Contact Number & E-Mail ID:

4 Whether enclosed the documents as per clause 4:-

- **Whether enclosed copy of legal valid entity as mentioned in clause 4(i)(a) (Yes/No):**
- **Whether enclosed copy of Experience Certificate as mentioned in clause 4(ii)(a) (Yes/No):**
- **Whether enclosed copy of Work completion certificate as mentioned in clause 4(ii)(b) (Yes/No):**
- **Whether enclosed detail of Trainers as mentioned in clause 4(iii)(a) (Yes/No):**