



Directorate School Education

विद्यालय शिक्षा निदेशालय

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Important/Personal Attention/NSQF Project

To

The Principal

100 schools covered under NSQF Project during 2014-15.

Memo No. 1/29-2014 (NSQF)

Dated: 03.08.2014

Subject: Submission of Expenditure report.

In reference to above cited subject.

Funds under various components have been transferred to schools from time to time. Please find the enclosed format for expenditure report. Before filling this format, read each & every column carefully. This must be filled and signed by the school Principal/DDO/In-charge with seal.

As you are aware that Industry Coordinators/District Coordinators will visit your school shortly. You are therefore requested to handover duly filled format/report in original to him/her and also e-mail it at **nsqf.hr.hry@gmail.com**.

In regard of NSQF Project, you are requested to e-mail all the communications which pertain to administration and accounts matters at **nsqf.hr.hry@gmail.com**. Always send monthly expenditure report by 5th of successive month on priority basis without fail. These may be considered as standing instructions.

03.08.2014
Program Manager (HR-NSQF)
for Director Secondary Education
Haryana, Panchkula

Endst. No. Even

Dated: 03.08.2014

Copy of the above is forwarded to the following through e-mail for information and further necessary action please:-

1. All the District Education Officers in the state.
2. All the Industry Coordinator/District Coordinators with a request collect the format/report from the schools in original and handover to undersigned.

03.08.2014
Program Manager (HR-NSQF)
for Director Secondary Education
Haryana, Panchkula

CC:

1. Steno / Additional Director (NSQF)
2. Program Manager (Technical-NSQF)